1. Potential new member calls about a membership.
2. Financial Secretary sends them an application via e-mail or they can print application from the website.
3. Potential members must fill out an application before coming to the orientation meeting.
4. Starting October 2022 orientation meetings will be scheduled for 5:30 PM before General meetings on the third Tuesday of every month, excluding March. Meetings will be held in the main building at the Waterloo Sportsman Club.
5. Potential members meet with two committee members and at least one board member.
6. The committee will use a PowerPoint presentation to review club rules with new potential members. Questions will be received and answered during the review of the rules and by-laws.

    Camping
    Pet
    Park & Fishing
    Watercraft
    Hunting
    Range
    Pavilion
    Kitchen
    Volunteer – or payment in place of working after probationary period
    Bi-Laws
    General overview of club budget and budget process

7. At the end of the meeting, the potential member signs a paper that says that the committee explained all rules and that they understand all rules.
8. Upon completing orientation, potential members will submit completed applications and pay all required initiation fees and dues. Initiation fees and dues will be held until potential member attends a monthly general meeting.
9. Completed orientation meeting is valid for four months. After four months potential member will be required to repeat the orientation meeting.

10. Potential members must attend a general monthly meeting to be voted on for a one-year probationary membership. The financial secretary will issue a probationary membership card upon acceptance as a probationary member. The club president will accept a motion from the general membership to start the potential membership approval process. Each probationary membership will be voted on individually with an approval or disapproval by majority vote of the members at the general membership meeting.
11. Potential new members must attend the Probationary membership orientation meeting in person. Potential members residing 75 miles from the club (one way) may attend the potential membership orientation meeting via zoom meeting.
12. Potential new members must attend, in person,
    a. The general membership meeting to be voted in as a new probationary member
    b. After completing the probationary period, the general membership meeting for approval as a regular member.
13. During the one-year probationary period, the probationary member must attend four general meetings and work four shifts. The general monthly meeting accepting the new probationary member will count as one meeting toward the attendance of the four general meetings.
14. After the one-year probationary period, the probationary member must attend a general meeting to be accepted as a new member. At this general meeting, the potential member will be approved for regular membership and receive a regular membership card. Attendance at the general monthly meeting approving the new member will count as one meeting toward the attendance of the four meetings.

Due to distance or working conflicts affecting the ability of a potential new member to meet the in-person requirement, a member in good standing may sponsor a potential new member at either the general meeting for accepting a probationary member or the general meeting for approving a probationary member as a regular member if all other membership qualifications are met.

Under these guidelines rule infractions can result in termination of the probationary membership.